

Cameron Parish Police Jury  
Lowry Multi-Purpose Rental Agreement  
4604 Lowry Highway, Lake Arthur, LA

**Rental Rates:**  
**\$100.00 + \$100 refundable cleaning fee**  
**(Fees must be paid in two separate payments)**

**I. GENERAL INFORMATION OR ACTIVITY**

Reserving Applicant \_\_\_\_\_  
Contact Person \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_ Phone \_\_\_\_\_  
Type of Function \_\_\_\_\_ Expected Attendance \_\_\_\_\_

**II. GENERAL CONDITIONS:**

1. The building will NOT be rented to anyone under 21 years of age.
2. The Cameron Parish Police Jury shall NOT be responsible for any injury to any persons attending a function at the Lowry Multi-Purpose Building per the attached Use Policy.
3. Any damages to either the building or surrounding area not reported to the Cameron Parish Police Jury Administration office upon arrival shall be the responsibility of the signed user of the Lowry Multi-Purpose Rental Agreement.
4. A "No Tolerance" policy will be followed at the facility.
5. The use of vulgar language and profanity will not be tolerated on premises. Noise will be kept to a minimum.
6. All rules and regulations posted in the building will be followed as well as the attached Use Policy.
7. No one shall tape, staple, nail or otherwise hang anything on the walls of the building.

**III. CLEANING:**

A clean-up fee is required from all building applicants. This clean-up fee does not exempt you from the general clean up of the building and surrounding area, i.e. picking up trash and litter  
Below is a cleaning checklist.

- |                                                  |                                                                 |
|--------------------------------------------------|-----------------------------------------------------------------|
| <input type="checkbox"/> Floors Swept and Mopped | <input type="checkbox"/> All Tables & Chairs Returned to Closet |
| <input type="checkbox"/> Kitchen Cleaned         | <input type="checkbox"/> All Trash Cans Emptied                 |
| <input type="checkbox"/> Bathrooms Cleaned       | <input type="checkbox"/> All Decorations Removed                |
| <input type="checkbox"/> All Lights Turned Off   | <input type="checkbox"/> All A/C Units Turned to 72             |
| <input type="checkbox"/> Doors Locked            | <input type="checkbox"/> Parking Lot Area Cleaned               |

**I, THE UNDERSIGNED, FULLY UNDERSTAND, AND AGREE TO ABIDE BY THE ABOVE RULES, REGULATIONS AND POLICIES OF THE CAMERON PARISH POLICY JURY**

\_\_\_\_\_  
SIGNATURE & DATE

\_\_\_\_\_  
PRINT NAME

**IV. LOWRY MULTI-PURPOSE BUILDING FEES & CONFIRMATION OF RESERVATION:**

There is a user fee for the use of the building in the amount as set by the Cameron Parish Police Jury. Reservations will be on a first come first serve basis. If this reservation is CANCELLED by the reserving party no more than 30 days prior to the reservation date, a full refund will be made.

We reserve the right to cancel this Agreement if individual and/or group using building does not abide by rules, regulations, policies and ordinances of the Cameron Parish Police Jury.

FOR OFFICIAL USE ONLY: Date Paid

Check No.

Check No.