



**CAMERON PARISH OPEN CANOPY OR PAVILLION**  
**PHONE (337) 775-2800 FAX (337) 775-5535**

**NAME OF HOMEOWNER:** \_\_\_\_\_ **PHONE #:** \_\_\_\_\_

**BLDG. SITE ADDRESS:** \_\_\_\_\_

**EMAIL ADDRESS:** \_\_\_\_\_

1. \_\_\_\_\_ LAND VERIFICATION & PARCEL NUMBER / LEGAL DESCRIPTION OF PROPERTY (i.e. Filed Cash Deed, Abstract, Tax Assessment, Lease Agreement)
2. \_\_\_\_\_ DIMENSIONS OF CANOPY ( \_\_\_\_\_ )
3. \_\_\_\_\_ ESTIMATED COST ( \_\_\_\_\_ )
4. \_\_\_\_\_ CONTRACTOR'S NAME \_\_\_\_\_ AND COPY OF LOUISIANA CONTRACTOR'S LICENSE, IF APPLICABLE
5. \_\_\_\_\_ NON-CONVERSION AGREEMENT FORM – PLEASE REFER TO THE ATTACHED FEMA/NFIP NON-CONVERSION AGREEMENT (TO BE PROVIDED BY THE PERMIT OFFICE AT TIME OF PERMITTING, FORM TO BE FILED & RECORDED AT CLERK OF COURT OFFICE ALONG WITH A FILING FEE)
6. \_\_\_\_\_ STAMPED BUILDING PLANS, INCLUDING FOUNDATION (**Certifying compliance with wind load requirements is SITE SPECIFIC and is designed to be a Risk Category I structure.** <https://ascehazardtool.org>)

**INSPECTION PROCESS**

Call for **Foundation Inspection** with permit number before erecting canopy or pavilion, a foundation inspection is required. If shafts are provided in the foundation design, it is required for inspection before backfilling shafts. A second foundation inspection is required if slab on grade.

**SIGNATURE OF APPLICANT:** \_\_\_\_\_ **DATE:** \_\_\_\_\_