



CAMERON PARISH NEW DEVELOPMENT CHECKLIST
. PHONE (337) 775-2800 FAX (337) 775-5535

NAME OF HOMEOWNER: _____ PHONE #: _____
BLDG. SITE: _____ CONTRACTOR: _____ LICENSE #: _____

Information required to obtain Development, Electrical, Plumbing & Mechanical Permit for New Construction:

1. _____ LOUISIANA DEPARTMENT OF HEALTH (337-775-5368) taylor.lafleur@la.gov and holly.lajaunie@la.gov or WATERWORKS DISTRICT
2. _____ LAND VERIFICATION & PARCEL NUMBER / LEGAL DESCRIPTION OF PROPERTY (i.e. Filed Cash Deed, Abstract, Tax Assessment, Lease Agreement)
3. _____ COPY OF LOUISIANA CONTRACTOR LICENSE
4. _____ SQUARE FOOTAGE UNDER ROOF (_____) ESTIMATED COST OF DEVELOPMENT (_____)
5. _____ NUMBER OF CIRCUITS IN THE PANEL/BREAKER BOX (_____)
6. _____ UTILITY COMPANY, JEFF DAVIS (_____), ENTERGY AND ACCOUNT NUMBER (_____)
7. _____ NUMBER OF PLUMBING FIXTURES (_____)
8. _____ NUMBER OF GAS PIPING FIXTURES (_____)
9. _____ NUMBER OF MECHANICAL (HVAC) FIXTURES (_____) **ex. Air Conditioners, Heat Pumps, Furnaces, etc..
10. _____ SITE PLAN (must show structures setbacks, including existing & proposed)
11. _____ STAMPED BUILDING PLANS including foundation to comply with 2021 International Residential Code and 2020 National Electrical Code (**certifying compliance with wind load requirements SITE SPECIFIC and designed to be a RISK Category II** <https://ascehazardtool.org>)
12. _____ FEMA ELEVATION CERTIFICATE, (**2 year or newer**), (Building Plans required in Flood Hazard Areas showing floor plans, front & side elevations)
13. _____ TO OBTAIN E-911 ADDRESS, PLEASE HAVE THE NEAREST ADDRESS & DISTANCE FROM STRUCTURE TO STRUCTURE. (E-911 Address will not be given prior to permitting)
14. _____ ACCESSORY BUILDING (If Applicable) – **Restrictions apply in some areas! Request checklist!**
15. _____ IF CONSTRUCTING AN ELEVATED STRUCTURE OR ELEVATING AN EXISTING STRUCTURE, SEE ATTACHED NON-CONVERSION AGREEMENT FORM PROVIDED BY THE PERMIT OFFICE AT TIME OF PERMITTING. (FORM TO BE FILED & RECORDED AT THE CLERK OF COURTS OFFICE ALONG WITH A FILING FEE)
16. _____ CONTACT CZM FOR INFORMATION TO DETERMINE IF A COASTAL USE PERMIT IS NEEDED (337-775-2800)
17. _____ NEED CULVERT?? (_____ YES) – Public Works 337-775-5718 or 337-775-2602 (_____ NO) – [if along a state-maintained roadway, contact Department of Transportation and Development (DOTD) 337-437-9138 for permitting]

IN SOME CASES, ADDITIONAL INFORMATION MAY BE REQUIRED **Accept Check, Money Order, Credit Cards, No Cash**

SIGNATURE OF APPLICANT: _____ DATE: _____