



**CAMERON PARISH DEVELOPMENT CHECKLIST FOR ELEVATING
AN EXISTING STRUCTURE**
PHONE (337) 775-2800 FAX (337) 775-5535

APPLICANT: _____ PHONE #: _____
BLDG. SITE: _____ CONTRACTOR: _____ LICENSE #: _____

Information required obtaining Development, Electrical and Plumbing Permit for New Construction:

1. _____ HEALTH UNIT APPROVAL (337-775-5368) taylor.lafleur@la.gov and holly.lajaunie@la.gov
or CAMERON WATERWORKS DISTRICT
2. _____ LAND VERIFICATION & PARCEL NUMBER / LEGAL DESCRIPTION OF PROPERTY (i.e.
Filed Cash Deed, Abstract, Tax Assessment, Lease Agreement)
3. _____ COPY OF LOUISIANA CONTRACTOR LICENSE
4. _____ SQUARE FOOTAGE UNDER ROOF (_____)
5. _____ ESTIMATED COST OF DEVELOPMENT (_____)
6. _____ SITE PLAN (must show structures setbacks, including existing & proposed)
7. _____ FOUNDATION PLANS [two (2) sets] (certifying compliance with wind load requirements, where
applicable and shall comply with the 2021 International Residential Code and 2020 National Electrical Code)-will be
required to submit engineer or architect stamped drawings on construction design. <https://ascehazardtool.org>
8. _____ FEMA ELEVATION CERTIFICATE, (2 years or newer)

****NOTE: IN SOME CASES, ADDITIONAL INFORMATION MAY BE REQUIRED****

REQUIREMENTS FOR ENCLOSURES BELOW THE BASE FLOOD ELEVATION SHALL BE USEABLE
SOLELY FOR PARKING OF VEHICLES, BUILDING ACCESS, OR STORAGE:

**** Enclosures must be permitted before construction starts and a non-conversion agreement, provided by permit
office, to be filed at Clerk's Office ****

Buildings having enclosures in **AE Flood Zones** must install flood openings no higher than 1.0 foot above grade
having a minimum of two openings on any two walls having a total net area of not less than one square inch for every
square foot of enclosed area. This information must be documented on the Final Elevation Certificate.

Buildings having enclosures in **VE Flood Zones** must be constructed with non-supporting break-away walls, open
lattice-work, or insect screening. A registered professional engineer or architect is required to certify the design of the
break-away walls and have flood openings that meet the requirement of Section R322.2.2(2).

SIGNATURE OF APPLICANT: _____ DATE: _____