



Temporary Food Service Vendors Checklist

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A Temporary food service vendor can sell food or drink in a temporary location in areas of the parish or is a non-profit organization or is operating on behalf of or for the benefit of a non-profit organization, and as recognized festivals and fairs.

PERMIT FEE \$100.00 (Accept Check, Money Order, Visa, MasterCard, Discover & American Express - No CASH)

BUSINESS NAME: _____

VENDOR NAME: _____

APPLICANT: _____

MAILING ADDRESS: _____

PHONE: _____ **EMAIL ADDRESS:** _____

INFORMATION NEEDED TO OBTAIN A PERMIT FOR TEMPORARY FOOD SERVICE VENDOR

1. LOUISIANA OF DEPARTMENT OF HEALTH, OFFICE OF PUBLIC HEALTH - SEWER (337-775-5368),
(Must be compliance with all provisions of the Louisiana Sanitary Code; **All DHH - RENEWALS must be submitted to the Permit Department by July 1st**) Visit LDH's website at Eatsafe.la.gov for the latest food safety information.
2. COPY OF VEHICLE REGISTRATION AND PROVIDE VEHICLE LICENSE PLATE NUMBER _____
3. PHYSICAL ADDRESS OF COMMISSARY WITHIN 50 MILE RADIUS _____
4. PROVIDE LOCATION, DAYS, AND APPROXIMATE TIMES OF OPERATION FOR THE MOBILE FOOD ESTABLISHMENT (MFE)
LOCATION _____ DAYS _____ HOURS OF OPERATION _____
5. NAME AND TELEPHONE NUMBER OF PERSON IN CHARGE AT MFE DURING ITS HOURS OF OPERATION

6. COPY OF VALID DRIVER'S LICENSE
7. ATTACH A VALID, SIGNED, AND DATED LEASE, CONTRACT, OR WRITTEN PERMISSION FROM THE OWNER OF THE PROPERTY TO SET UP THE TEMPORARY FOOD SERVICE
8. PROVIDE SITE PLAN OF THE PARKING LOCATION AND THE ESTABLISHED PHYSICAL ADDRESS

9. COMPLETED OCCUPATIONAL LICENSE APPLICATION AND LICENSE FEE

IN ADDITION TO THE ABOVE REQUIREMENTS, ADDITIONAL INFORMATION FOR NON-PROFIT ORGANIZATIONS

FOOD SERVICE VENDOR A NON-PROFIT ORGANIZATION ____ YES ____ NO

(If YES, must provide proof from the Secretary of State and status must be in Good-Standing)

FOOD SERVICE VENDOR OPERATING ON BEHALF OF OR FOR THE BENEFIT OF A NON-PROFIT ORGANIZATION
___ YES ___ NO (If YES, must provide fundraising or donation agreement with the Non-Profit)

The Temporary Food Service Permit is valid from the date of issuance until December 31 of the year of issuance.

The Temporary Food Service mobile unit must be located in a site which is both reasonably safe and convenient for the public and must be approved by the Cameron Parish Police Jury Permitting Office. A valid permit shall be posted in every mobile food service unit, where visible. Permits are not transferable. Permit fees will not be pro-rated based on the date of issuance.

Permit Official

Applicant Signature

Date