



**CAMERON PARISH DEVELOPMENT CHECKLIST FOR ELEVATING
AN EXISTING STRUCTURE**

PHONE (337) 775-2800 FAX (337) 775-5535

APPLICANT: _____ PHONE #: _____
BLDG. SITE: _____ CONTRACTOR: _____ LICENSE #: _____

Information required obtaining Development, Electrical and Plumbing Permit for New Construction:

1. _____ HEALTH UNIT APPROVAL (337-775-5368 Ext. 4) or SEWER DISTRICT LETTER
2. _____ LAND VERIFICATION & PARCEL NUMBER / LEGAL DESCRIPTION OF PROPERTY (i.e. Filed Cash Deed, Abstract, Tax Assessment, Lease Agreement)
3. _____ COPY OF LOUISIANA CONTRACTOR LICENSE
4. _____ SQUARE FOOTAGE UNDER ROOF (_____)
5. _____ ESTIMATED COST OF DEVELOPMENT (_____)
6. _____ SITE PLAN (must show structures setbacks, including existing & proposed)
7. _____ FOUNDATION PLANS [two (2) sets] (certifying compliance with 130 or 140 mph wind load requirements, where applicable and shall comply with the 2021 International Residential Code or International Building Code)-will be required to submit engineer or architect stamped drawings on construction design. **130 MPH: HACKBERRY, BIG LAKE, GRAND LAKE, SWEETLAKE, KLONDIKE & LOWRY 140 MPH: JOHNSON BAYOU, CAMERON, CREOLE, LITTLE CHENIER & GRAND CHENIER**)
8. _____ FEMA ELEVATION CERTIFICATE, (2 years or newer)

****NOTE: IN SOME CASES, ADDITIONAL INFORMATION MAY BE REQUIRED****

REQUIREMENTS FOR ENCLOSURES BELOW THE BASE FLOOD ELEVATION SHALL BE USEABLE SOLELY FOR PARKING OF VEHICLES, BUILDING ACCESS, OR STORAGE:

**** Enclosures must be permitted before construction starts and a non-conversion agreement, provided by permit office, to be filed at Clerk's Office ****

Buildings having enclosures in **AE Flood Zones** must install flood openings no higher than 1.0 foot above grade having a minimum of two openings on two opposite walls having a total net area of not less than one square inch for every square foot of enclosed area. This information must be documented on the Final Elevation Certificate.

Buildings having enclosures in **VE Flood Zones** must be constructed with non-supporting break-away walls, open lattice-work, or insect screening. A registered professional engineer or architect is required to certify the design of the break-away walls.

SIGNATURE OF APPLICANT: _____ DATE: _____