



## Recreational Vehicle Park Permit Checklist - West Division (Police Jury District No. 2)

**PERMIT FEE \$30.00 PER RV SITE (Accept Check, Money Order, Visa, MasterCard – No CASH)**

**APPLICANT:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_

**PHYSICAL ADDRESS OF PROPERTY:** \_\_\_\_\_

1. HEALTH UNIT APPROVAL (337-775-5368 – Ryan King) OR WATERWORKS DISTRICT
2. CONTACT DEQ (DEPARTMENT OF ENVIRONMENTAL QUALITY) REGARDING WASTEWATER DISCHARGE PERMIT AT 337-491-2723 OR 337-491-2804
3. SITE (LAYOUT) PLAN: Includes, but not limited to: **location of all existing and proposed structures, parking, driveways, lot dimensions, lot numbers, distance between lots, setbacks from boundary lines.**  
**COST OF COMPLETE PROJECT** \_\_\_\_\_
4. PRIVACY FENCE: \_\_\_\_\_ SOLID WOOD OR \_\_\_\_\_ COMPOSITE MATERIAL; MUST INCLUDE THE HEIGHT OF FENCE AND THE DISTANCE FROM BOUNDARY LINE ON SITE PLANS.
5. ELECTRICAL SHALL BE IN ACCORDANCE WITH THE 2014 NATIONAL ELECTRIC CODE AND SHALL INCLUDE AN ELECTRICAL LAYOUT ON THE SITE PLAN. **COST OF ELECTRICAL** \_\_\_\_\_
6. PLUMBING SHALL BE IN ACCORDANCE WITH THE 2015 INTERNATIONAL PLUMBING CODE WITH AMENDMENTS AND SHALL INCLUDE A PLUMBING LAYOUT ON THE SITE PLAN SHOWING SIZE AND SCHEDULE PIPING CLEAN OUTS, SEWER DRAIN FITTINGS, ETC. **COST OF PLUMBING** \_\_\_\_\_
7. TOTAL NUMBER OF RECREATIONAL VEHICLE SPACES \_\_\_\_\_
8. MAXIMUM ALLOWED RV SPOTS FOR ONE 200 AMP SERVICE IS 6 RV'S
9. LAND VERIFICATION & PARCEL NUMBER / LEGAL DESCRIPTION OF PROPERTY (i.e. Filed Cash Deed, Abstract, Tax Assessment, Lease Agreement)
10. COPY OF LOUISIANA CONTRACTOR LICENSE
11. UTILITY COMPANY, JEFF DAVIS ELECTRIC ( ), ENTERGY AND ACCOUNT NUMBER \_\_\_\_\_
12. CONTACT CZM FOR INFORMATION TO DETERMINE IF A COASTAL USE PERMIT IS NEEDED (337-775-2800)

“Recreational vehicle” means a vehicle which is: a) built on a single chassis; b) 400 square feet or less when measured at the largest horizontal projections; c) designed to be self-propelled or permanently towable by a light duty truck; and d) designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use. **It is required that the recreational vehicle be on site for fewer than 180 consecutive days. Each RV must be owned by the occupant, owner-occupied and must be ready for highway use at all times, (tires in good condition, quick disconnect, current license plate). No Additions or Porches can be attached to the recreational vehicle.**

**Section 7-11 – Words and Terms Defined** – Recreational Vehicle Park means an area of land providing spaces where two (2) or more recreational vehicles can be parked primarily for temporary living quarters, camping, travel, or seasonal use. Each RV must be owned by the occupant (owner-occupied) and must remain road-ready with current and valid registration and tags.

**Section 4 ¼.13.2 - Parks Must be Enclosed by Privacy Fence** - All recreational vehicle parks covered by the provisions of this Section must be surrounded by a solid wooden or composite material fence of a height of at least six (6) feet, so as to provide a barrier between the property of the recreational vehicle park and adjacent landowners. Placement of the required fencing must not be located closer than two (2) feet from the boundary lines of said park.

**Section 4 ¼.13.3 - Spacing of Recreational Vehicles** – All recreational vehicles located within a park covered by these provisions must be located no closer than forty (40) feet to any other recreational vehicle and no closer than forty (40) feet to the boundary lines of said park.

**Section 4 ¼.13.4 – Limitation on Number of Recreational Vehicles** – No single recreational vehicle park covered by these provisions shall contain more than (50) recreational vehicles. A single recreational vehicle park includes contiguous lands, even if contiguous only at one point, and even if separately owned.

**MANDATORY REQUIREMENTS PRIOR TO SCHEDULING INSPECTION**

1. ALL ELECTRICAL COMPONENTS SERVICING THE RV MUST BE COMPLETELY INSTALLED ACCORDING TO PERMIT APPLIED FOR BEFORE SCHEDULING INSPECTION.
2. 911 ADDRESS MUST BE POSTED, WHERE VISIABLE FROM ROAD.

**\*PLEASE CONTACT THE CAMERON PARISH PERMITTING DEPARTMENT FOR ANY ADDITIONAL IMPROVEMENTS, SUCH AS CANOPIES, SCREEN PORCHES, ETC. BEFORE COMMENCEMENT OF ANY WORK\***

**NO FULLY ENCLOSED STRUCTURE IS ALLOWED ON SAME PROPERTY AS RECREATION VEHICLE**

\_\_\_\_\_  
Permit Official

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date