



## Temporary Food Service Vendors Checklist

PHONE (337) 775-2800 FAX (337) 775-5535

A Temporary food service vendor can sell food or drink in a temporary location in areas of the parish on Holly Beach or is a non-profit organization or is operating on behalf of or for the benefit of a non-profit organization, and as recognized festivals and fairs.

**PERMIT FEE \$100.00 (Accept Check, Cash, Money Order, Visa, MasterCard, or Discover)**

**BUSINESS NAME:** \_\_\_\_\_

**VENDOR NAME:** \_\_\_\_\_

**APPLICANT:** \_\_\_\_\_

**MAILING ADDRESS:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_

### **INFORMATION NEEDED TO OBTAIN A PERMIT FOR TEMPORARY FOOD SERVICE VENDOR**

1. HEALTH UNIT APPROVAL (337-775-5368 Ext. 4), CONTACT RYAN KING WITH THE DEPT OF HEALTH & HOSPITALS (Must be compliance with all provisions of the Louisiana Sanitary Code; **All DHH - RENEWALS must be submitted to the Permit Department by July 1<sup>st</sup>**)
2. COPY OF VEHICLE REGISTRATION
3. COPY OF VALID DRIVER'S LICENSE
4. ATTACH A VALID, SIGNED, AND DATED LEASE, CONTRACT, OR WRITTEN PERMISSION FROM THE OWNER OF THE PROPERTY TO SET UP THE TEMPORARY FOOD SERVICE
5. PROVIDE SITE PLAN OF THE PARKING LOCATION AND THE ESTABLISHED PHYSICAL ADDRESS  
\_\_\_\_\_
6. COMPLETED OCCUPATIONAL LICENSE APPLICATION AND LICENSE FEE

### **IN ADDITION TO THE ABOVE REQUIREMENTS, ADDITIONAL INFORMATION FOR NON-PROFIT ORGANIZATIONS**

FOOD SERVICE VENDOR A NON-PROFIT ORGANIZATION \_\_\_ YES \_\_\_ NO

(If YES, must provide proof from the Secretary of State and status must be in Good-Standing)

FOOD SERVICE VENDOR OPERATING ON BEHALF OF OR FOR THE BENEFIT OF A NON-PROFIT ORGANIZATION

\_\_\_ YES \_\_\_ NO (If YES, must provide fundraising or donation agreement with the Non-Profit)

**The Temporary Food Service Permit is valid from the date of issuance until December 31 of the year of issuance.**

**The Temporary Food Service must be located in a site which is both reasonably safe and convenient for the public and must be approved by the Cameron Parish Police Jury Permitting Office. A valid permit shall be posted in every mobile food service facility, where visible. Permits are not transferable. Permit fees will not be pro-rated based on the date of issuance.**

\_\_\_\_\_  
Permit Official

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date