



**CAMERON PARISH TEMPORARY MODULAR UNIT CHECKLIST**

(For more information call 775-2800 Fax 337-775-5535)

APPLICANT: \_\_\_\_\_

NAME OF COMPANY: \_\_\_\_\_

COMPANY ADDRESS: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

PHONE: \_\_\_\_\_

DESCRIPTION OF TEMPORARY JOB: \_\_\_\_\_

\_\_\_\_\_

LOCATION OF TEMPORARY UNIT: \_\_\_\_\_

**INFORMATION NEEDED TO OBTAIN PERMIT**

1. \_\_\_\_\_ HEALTH UNIT APPROVAL – (337- 775-5368 Ext. 4), SEWER LETTER OR COPY OF CONTRACT FOR PORTABLE TOILETS

2. \_\_\_\_\_ LAND VERIFICATION & PARCEL NUMBER / LEGAL DESCRIPTION OF PROPERTY (i.e. Filed Cash Deed, Abstract, Tax Assessment, Lease Agreement)

3. \_\_\_\_\_ STATE FIRE MARSHAL APPROVAL LETTER – (1-800-256-5452) or (491-2897), Thomas Landry – Lake Charles Office.

4. \_\_\_\_\_ FEMA ELEVATION CERTIFICATE IS REQUIRED IF UNIT IS ELEVATED TO OR ABOVE THE BASE FLOOD ELEVATION. (Certificate must be 2 years or newer)

5. \_\_\_\_\_ LENGTH AND WIDTH OF MODULAR UNIT (\_\_\_\_\_)

6. \_\_\_\_\_ COPY OF LEASE AGREEMENT ON MODULAR UNIT

7. \_\_\_\_\_ UTILITY COMPANY (\_\_\_\_\_)

9. \_\_\_\_\_ BUILDING PLANS (certifying compliance with 130 or 140 mph wind load requirements, where applicable)-will be required to submit engineer or architect stamped drawings on MODULAR UNITS.

APPLICANT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**CONTRACTUAL ADDENDUM TO BUILDING PERMIT**

**FOR TEMPORARY AND/OR OILFIELD RELATED TEMPORARY FACILITIES**

This agreement is entered into by and between the Cameron Parish Police Jury and \_\_\_\_\_, a temporary facility that is used as an office and/or job shack only for temporary and/or oilfield related jobs doing business in Cameron Parish, Louisiana, hereinafter referred to as "the Applicant".

The Applicant and the Cameron Parish Police Jury hereby agree that the applicant will be and/is hereby issued a temporary building permit, subject to the following conditions and terms.

1. The temporary building permit will be valid for a term up to six (6) months from the date of this agreement.
2. The temporary building permit will authorize the installation, of a temporary modular unit on site used as an office and/or job shack purposes only.
3. The structure referred to in paragraph 2 of this agreement must be used for a temporary job in Cameron Parish.
4. The structure referred to in paragraph 2 must comply with applicable wind requirements.
5. The structure referred to in paragraph 2 need not comply with elevation requirements of the National Flood Insurance Plan at this time, but must be anchored down with tie downs to prevent floatation.
6. At the expiration of the six (6) month term set forth in paragraph 1 the structure referred to in paragraph 2 must be removed or applicant must provide the Parish with written documentation of reasons why the temporary facility must remain on site.

Thus done and signed this \_\_\_\_ day of \_\_\_\_\_, 201\_\_.

\_\_\_\_\_  
Applicants Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
For the Cameron Parish Police Jury

\_\_\_\_\_  
Witness