



CAMERON PARISH ACCESSORY BUILDING CHECKLIST FOR V OR VE
PHONE (337) 775 2800 FAX (337) 775-5535

APPLICANT: _____ PHONE #: _____

LOCATION / ADDRESS OF PROPERTY: _____

Information needed to obtain Development, Electrical and Plumbing Permit for Accessory Building:

1. _____ HEALTH UNIT APPROVAL – (for plumbing, if applicable call 337-775-5368 Ext. 4)
2. _____ LAND VERIFICATION & PARCEL NUMBER / LEGAL DESCRIPTION OF PROPERTY (i.e. Filed Cash Deed, Abstract, Tax Assessment, Lease Agreement)
3. _____ SQUARE FOOTAGE, **MAXIMUM SIZE LIMITATIONS ARE 100 square feet** (_____)
4. _____ COST OF DEVELOPMENT (estimated) (_____)
5. _____ NUMBER OF CIRCUITS IN BREAKER BOX (_____) UTILITY COMPANY (_____)
6. _____ NUMBER OF PLUMBING FIXTURES (_____) (**Fixtures not allowed below base flood elevations**)
7. _____ BUILDING PLANS (**Rough sketch showing size**) & SITE PLAN
8. _____ FEMA ELEVATION CERTIFICATE (**2 year or newer**), (if applicable)
9. _____ COPY OF LOUISIANA CONTRACTOR LICENSE
10. _____ NON-CONVERSION AGREEMENT FORM - PLEASE REFER TO THE ATTACHED FEMA/NFIP NON-CONVERSION AGREEMENT (TO BE PROVIDED BY THE PERMIT OFFICE AT TIME OF PERMITTING, FORM TO BE FILED & RECORDED AT CLERK OF COURTS OFFICE ALONG WITH A FILING FEE)

****NOTE: IN SOME CASES, ADDITIONAL INFORMATION MAY BE REQUIRED. ****

REQUIREMENTS FOR (RESIDENTIAL) ACCESSORY USES:

Buildings shall meet the following requirements unless Elevation Requirements are met.

- Maximum size limitations of accessory buildings are 100 square feet of floor space only and must be unfinished on the interior and constructed with flood-resistant materials. Non-conversion must be filed at Clerk of Court.
- **Measurements of enclosure will be taken at time of inspection.**
- Building **may not** be used at any time as a place of human habitation.
- Building must be adequately anchored down to prevent flotation.

**** PERMIT USE ONLY ****

FLOOD ZONE (_____)

WIND ZONE (_____)

APPLICANT'S SIGNATURE _____ DATE _____